



HOUSEKEEPING NC II

Course Code: TRSHSK213

BASIC COMPETENCIES

Code No.	Units of Competency
500311105	Participate in Workplace Communication
500311106	Work in Team Environment
500311107	Practice Career Professionalism
500311108	Practice Occupational Health and Safety procedures

COMMON COMPETENCIES

Code No.	Units of Competency
TRS311201	Develop and update industry knowledge
TRS311202	Observe workplace hygiene procedures
TRS311203	Perform computer operations
TRS311204	Perform workplace and safety practices
TRS311205	Provide effective customer service

CORE COMPETENCIES

Code No.	Units of Competency
TRS512311	Provide housekeeping services to guests
TRS512312	Clean and prepare rooms for incoming guests
TRS512313	Provide valet/butler service
TRS512314	Laundry linen and guest clothes
TRS512315	Clean public areas, facilities and equipment
TRS512322	Deal with or handle intoxicated guests

JOB DESCRIPTION

Prepare guest rooms, clean public areas and equipment, provide housekeeping services, provide valet services, handle intoxicated guest, and laundry linen and guest clothes to a range of accommodation services.

ENTRY REQUIREMENTS

Can communicate in English both oral and written and can perform basic mathematical computation.



Republic of the Philippines
Technical Education and Skills Development Authority
Region IV-B MIMAROPA
SIMEON SUAN VOCATIONAL AND TECHNICAL COLLEGE
Pag-asa, Bansud, Oriental Mindoro
Tel No.: (043) 298-7097 email add: ssvtc@tesda.gov.ph



JOB OPPORTUNITIES

Upon completion of the course, trainees/students may be employed as:

- *Butler*
- *Room/Cabin Attendant*
- *Public Area Attendant*
- *Laundry Attendant*
- *Housekeeping Attendant*

EVIDENCES

Upon completion of the course, trainees/students must be able to:

- Providing Butler Service
- Providing Housekeeping to Guests
- Cleaning Public Areas
- Providing Laundry Services

NATIONAL ASSESSMENT

To attain the National Qualification of HOUSEKEEPING NC II, the candidate must demonstrate competence in all the units. Successful candidates shall be awarded a National Certificate signed by the TESDA Director General.